



The Textile Institute

Guideline for Special Interest Groups SIG

Any or all of these aims and objects may be undertaken in conjunction with appropriate external bodies, provided Council agrees. SIGs are encouraged to seek guidance when necessary.

Council will welcome applications for the formation of SIGs in any Special Interest relating to textiles, clothing and footwear and in any, region. Before a SIG can be formed, Council will need to be satisfied that the initial interest will be sufficient to justify the establishment of the SIG.

Applications for authority to form new SIGs shall be made to Council in writing.

SIGs will have a steering group 'committee' responsible to Council.

1. The aims and objectives of The Textile Institute SIG shall be in the sector concerned:
 - 1.1 to represent the Council of the Institute;
 - 1.2 to serve the professional needs of those working within the SIG;
 - 1.3 to promote the recruitment and retention of members and patron (company) members;
 - 1.4 to help promote education, training and research;
 - 1.5 to encourage appropriately qualified members to apply for Licentiate, Associateship or Fellowship status;
 - 1.6 to foster understanding and social contact between SIGs and those involved in different parts of the textile, clothing and footwear industry;
 - 1.7 to promote the Special Interest Group;
 - 1.8 to arrange meetings and other events for the above purposes.
 - 1.9 meetings may be global;
2. Only members of the Institute shall be members of the SIG. A member may belong to more than one SIG.
3. Powers will not be conferred on any SIG to grant Diplomas. Such powers shall remain exclusively vested in the Council of the Institute.
4. A SIG will not be empowered to act in the legal name of the Institute or negotiate or act in any matter of public importance affecting the interests of members of the Institute, unless specifically authorized by Council.
5. The Guidelines for SIGs and future amendments to the Guidelines will be approved by Council.
6. All SIGs must have a set of objectives approved by Council.

7. SIGs shall have no responsibility for collecting membership subscriptions for the Institute.
8. SIGs are to comply with The Textile Institute SIG Guidelines and act in accordance with the Royal Charter and Byelaws of the Institute.
9. SIGs may utilise the logo of The Textile Institute.
10. SIGs will have access to member contact details.
11. SIGs must be self sufficient in resources and self funded, requiring minimum staff and other Textile Institute resources unless otherwise approved.
12. SIGs are requested annually to submit a report to The Textile Institute Headquarters of SIG activities. Typical information may include:
 - 12.1 The name of the SIG
 - 12.2 The name of the SIG Chair and other committee members (if and where appropriate). This may include a SIG Treasurer, Secretariat or Marketing Officer if so appointed by the SIG.
 - 12.3 A financial statement.
 - 12.3 Financial operations. If appropriate
 - 12.4 Notes of activities in the stated annual period.
 - 12.5 Any other business.