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**The Textile Institute Professional Qualifications**

**Licentiateship (LTI)**

**For Office use only:**

|  |  |
| --- | --- |
| **Date Received:** | **Membership No:** |
| **Current Grade:** | **Application No:** |

**For applicants:**

**Please indicate which Route you are applying under:**

|  |  |
| --- | --- |
| A |  |
| B |  |
| C |  |
| D |  |

**Which of the following channels prompted you to apply for this qualification?**

|  |  |
| --- | --- |
| Website information |  |
| Email newsletter |  |
| Social media post |  |
| TI event |  |
| Other (please state) |  |
| None |  |

**Instructions for applicants**  
  
Please write clearly and complete every relevant section in full. We encourage you to expand the size of the answer boxes to give complete information, or use additional paper if you are writing with a pen. CVs should only be attached as supporting evidence.   
  
Use the following documents to help you apply:   
- LTI Regulations  
- Description of a Licentiate Member of the Textile Institute  
*We need to have received all references to assess applications fully. We therefore encourage you to submit your applications as early as possible.*

1. **Personal details**

|  |  |
| --- | --- |
| Surname/Family Name and Title (Mr, Mrs, Ms, Dr, Prof): | Forenames*:* |
| Address for Correspondence: | Residential Address (if different): |
| Email: | Telephone: |
| **Please indicate which address we should send your qualification certificate to if your application is successful:** Correspondence address / Residential address  **Please indicate if you would like your name to be listed in the latest issue of *textiles* magazine if your application is successful:** Yes / No | |
| **If your application is successful, please indicate how you would you like your name to be listed on your certificate (and in the magazine if you have selected this). You may include official titles if you wish, except for TI qualifications:** | |

1. **Present Occupation**

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| --- | --- |
| Job Title: | Date of Appointment to Present Post: |
| Name and Address of Employer:  Company website URL: | Telephone No:  Email: |

1. **Current Professional Responsibility**

Please give a brief description of the nature of your work and the extent of your current responsibilities

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1. **Previous Posts or Changes in Job Title or Responsibilities**

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| --- | --- | --- | --- |
| **Name and Address of Company/Organisation** | **Job Title** | **Dates** | **Nature of Work and Responsibilities** |
|  |  |  |  |

1. **Education**

**5.1 To be completed ONLY for applications under Regulation 2(a)**

|  |  |
| --- | --- |
| **Institution at which The Textile Institute Examinations were taken** | **Date Passed** |
|  |  |

**5.2 To be completed ONLY for applications under Regulation 2(b)** Please attach digital copies of relevant certificates

|  |  |  |  |
| --- | --- | --- | --- |
| **Exempting Qualification(s)\*** | **Class/Grade** | **Institution at which taken** | **Date of Award** |
|  |  |  |  |

**5.3 To be completed ONLY for applications under Regulations 2 (c) and (d)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Further and Higher Education (including Professional Qualifications)** Please attach digital copies of relevant certificates | | | | |
| **Institution (University, College, etc.) and Awarding Body (if different)** | **Courses Taken** | **Full-time or Part-time** | **Degrees, Diplomas or Certificates obtained including Class/Grade** | **Date of Award** |
|  |  |  |  |  |

**5.4 To be completed ONLY for applications under Regulations 2 (c) and (d)**

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| **Apprenticeship, Formal Training and Short Courses** |
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1. **Grounds on which your application is based**

**6.1 To be completed ONLY for applications under Regulation 2(c) or (d). Please see guidance notes for assistance. Those applying under Regulation 2(a) or (b) please go straight to section 6.3**

Please give a description of your broad general knowledge of the textile industry

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* 1. **To be completed ONLY for applications under Regulation 2(d). Please see guidance notes for assistance. Those applying under Regulation 2(a), (b) or (c) please go straight to section 6.3**

Please state your specialist textile area and how you have developed your theoretical knowledge in this field

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**6.3 To be completed by all applicants**

Please provide evidence of your ability to practice in your chosen field (see guidance notes for assistance)

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**6.4 To be completed by all applicants**

Please provide examples of how you demonstrate your communication and other transferable skills (see guidance notes for assistance)

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**6.5 To be completed by all applicants**

Describe ways in which you stay up to date with developments and activities in your field (see guidance notes for assistance)

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* 1. **To be completed by all applicants**

Please use this space to include any other supporting evidence for your application

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1. **Referees**

**7.1 All Applicants:** Please give the name of a senior colleague who can verify your experience

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| --- | --- | --- |
| **Name** | **FTI/ATI or other Qualifications** | **Address** |
|  |  | **Email**: ……………………………………………….. |

**7.2 To be completed ONLY for applications under Regulation 2(c) or (d):** Please give the names of two other referees who should preferably be Chartered members, but must not be current colleagues**.**

|  |  |  |
| --- | --- | --- |
| **Name** | **FTI/ATI or other qualifications** | **Address** |
| 1. |  | **Email**: ……………………………………………….. |
| 2. |  | **Email:** ……………………………………………….. |

**9.** **Payment (fees published separately)**

Payment should be made in pounds sterling (GB £). Applications cannot be considered until proof of payment has been received. Please choose from one of the following options:

**9.1 Website:** Log in into your membership account (MyTI) on our website and then visit the [Qualification Application](https://www.textileinstitute.org/professional-development/professional-qualifications/qualification-application/) page. Then click ‘apply now’next to the relevant qualification and add the fee to your basket.

**9.2** **Bank Transfer**: Pay direct to the National Westminster Bank Plc, Manchester City Centre Branch, PO Box 305, 11 Spring Gardens, Manchester M60 2DB, UK.

Account number: 06008135. Sort code: 01-10-01. (*Please ensure details of the payment accompany your remittance.)*

**(Invoice:** Please request an invoice from the Institute if this is required before payment can be made)

**9.4 Secure email payment link:** Please request a secure link to pay by card (debit and credit)

**9.5** **Cheque**: I enclose a cheque for GB £….. payable to The Textile Institute.

**10.** **Application and Declaration**

I ………………………………………………………………………………… (applicants should give their name in full) hereby apply to the Council of The Textile Institute for the Licentiateship of The Textile Institute and do hereby declare that, to the best of my knowledge and belief, all the foregoing statements are correct.

Signed: ……………………………………………………………………… Date: ……………………………………………..

This form, when completed, should be returned to:

Matthew Cole (Senior Administrator)  
mcole@textileinst.org.uk